

MINUTES

February 5, 2020

MEETING OF THE ALLEGANY COUNTY BOARD OF ELECTIONS 701 Kelly Road, Room 230, Cumberland, Maryland

ATTENDEES: John Stakem, President
Armand Pannone, Board Attorney
John Fetchero, Member
JoAnn Spiker, Member
Timothy Donaldson, Member
Debbie Johnson, Member
Diane Loibel, Election Administrator

ABSENT: None

DECLARATION OF QUORUM PRESENT:

Mr. Stakem called the meeting to order at 9:00 A.M., and stated that there was a quorum present. Mr. John Fetchero was not present at the time the meeting was called to order but arrived at 9:08 A.M.

APPROVAL OF MINUTES:

Mr. Stakem called for alterations, corrections, and/or approval of the minutes. Mrs. Spiker made a motion to approve the January 8, 2020 minutes. Mrs. Johnson seconded the motion. The motion passed unanimously.

ADDITIONS:

There were no additions to the agenda.

ATTORNEY'S REPORT:

Mr. Pannone did not have anything to report.

CORRESPONDENCE:

There was no correspondence.

OLD BUSINESS:

FY21 Budget:

The state budget request for FY21 has been received and work is continuing on the FY21 Budget. A draft copy of the budget will be sent out with the next board packet.

Financial Disclosures

Members were reminded to file their financial disclosures by the April 30th deadline and to provide the office with a copy of their receipt for their file.

Municipal Election Schedule:

A copy of the Municipal Election Schedule has been placed in the blue board folder for their review.

Rules of Security Behavior for Board of Elections:

Members were reminded to complete their Rules of Security Behavior for Board of Elections and turn into the office as soon as possible.

Election Judge Training

Election judge training begins on February 10, 2020 at 5:30 P.M. at the Multi-Purpose Building at the fairgrounds. Members were encouraged to make every effort to attend at least one of every type of class.

Candidate Filings

9 candidates have filed for the Board of Education race and 4 candidates have filed for Council for the City of Cumberland. The City of Cumberland will not be on the primary ballot as not enough candidates filed to force a primary election.

NEW BUSINESS:**MAEO Conference:**

The next MAEO Conference will be held on June 2 – 5, 2020 at the Clarion in Ocean City. More information will follow.

Mileage Reimbursement:

Beginning on January 1, 2020, the standard mileage rates for use of a personal car will be 57.5 cents driven for business use, down one half of a cent from the rate for 2019.

Legislative Session:

A copy of the election related bills was mailed out along with the board packet last week. Please review the bills as we will be discussing those bills that are moving forward at the next regularly scheduled board meeting.

EFS Techs:

A copy of the draft version of the EFS Techs schedule was mailed out with the board packet. An updated copy will be provided once we have filled all the positions.

Board Members Schedule for Election Eve and Election Day:

A copy of the board members schedule for election eve and election day was mailed out with your board packet earlier in the week. Please make sure that you know where all of your assigned polling places are located. You will be responsible for making sure that your polling places have received the correct equipment election eve and that they are all opened on time election morning. If anyone needs directions to any of the polling places, please let the office know.

Early Voting Security Plan:

Per COMAR 33.17.02.04A, the deadline to submit to SBE a security plan for early voting is February 20, 2020. This will be submitted before the deadline using the questions from the online library.

Computer Systems and Software Security Updates:

Mrs. Loibel reports that office staff has successfully applied the Microsoft Security updates for the month of January on SBE workstations. We have also updated other third-party software applications to their latest versions on all workstations.

Registration Statistics:

Statistics as of January 31, 2019 were as follows: Total Active Registration 43, 298, 13,043 Democrat, 21,971 Republican, 6 Bread & Roses, 7,601 Unaffiliated, and 677 Others.

Board Members Report:

There was nothing to report.

Disclosure of Campaign Contributions:

There was nothing to report.

Next Meeting:

The next regular meeting will be held on March 4, 2020 at 9:00 A.M.

Adjournment:

Mrs. Johnson made a motion for adjournment. Mrs. Spiker seconded the motion. The motion passed unanimously. Mr. Stakem adjourned the meeting at 10:20 A.M.