



# ALLEGANY COUNTY EMERGENCY SERVICES BOARD

11400 P.P.G. ROAD, S.E. CUMBERLAND, MD 21113



BOARD OF COMMISSIONERS

ADMINISTRATOR

JACOB C. SHADE, PRESIDENT

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CHAIR

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## February 12, 2019 Emergency Services Board Meeting Minutes

### CALL TO ORDER

The February 12, 2019 meeting was called to order by Vice-Chairman Tim Dayton at 6:00 PM.

### ROLL CALL OF MEMBERS:

The following members/alternates were in attendance:

Jim Pyles	Tim Dayton	Ken May	Jason Mowbray
Josh Burkett	Steve Corioni	Wayne Rounds	Donald Dunn

### IN ATTENDANCE

Austin Christner	LaVale Fire/Ellerslie	Chris Cage	Cresaptown
Derek Crippen	Bedford Road	John Reginaldi	MEMA
Eddie Collins	Bedford Road	John Herath	Bedford Road
Bobby Ritchie	Good Will	Phil Via	Allegany 911
Dave Christner	Ellerslie	Roger Bennett	Allegany DES
Wayne Rounds	Barton	Justin Hetrick	Oldtown
Scott Yates	Shaft	Joseph Hoffman	Frostburg Fire
Tom Hamilton	District 16	Robby May	Corriganville
John Clingerman	Orleans	Jim VanMeter	Corriganville
Shannon Adams	Bowling Green	Emily Bladen	Frostburg Fire
Carder Miller	Mt. Savage	Brandon Butler	Administrator, Allegany
Jon Miller	Midland		County
Grey Boyd	District 16		
Steve Shipley	Allegany DES		
Bryan Miller	Allegany 911		

### APPROVAL OF MINUTES

The minutes of the December meeting were approved as written by motion from Jason Mowbray, seconded by Jim Pyles. Motion passed.

### MEMBERSHIP

Nothing to Report.

### COMMUNICATIONS & ANNOUNCEMENTS MEMBERSHIP

None.

## **COMMITTEE REPORTS**

### **EMS COMMITTEE**

Nothing to Report.

### **FIRE SERVICES COMMITTEE**

Wayne Rounds reported that the Committee met at Bowling Green and had election of Officers with the following results:

- Wayne Rounds      Chairman
- Shannon Adams    Vice-Chairman
- Tim Dayton        Member-at-Large
- Chris Cage         Alternate Member-at-Large

#### **1. SAFETY COMMITTEE**

Shannon Adams reported that a Safety Committee was formed and met recently. A packet was given to those in attendance outlining the committee members, mission statement, and several issues that are being looked at by the Committee.

#### **2. EMERGENCY SERVICES**

New Director Jim Pyles spoke on his prior work history before being accepting the position of Director of Emergency Services. He added that he fully intends to grow into the job and is dedicated to serving the citizens of Allegany County. He followed up stating that he will be standing on the front line with every member of Emergency Services in Allegany County. In conclusion, the moto he has used throughout his career will remain the same: "One Life, One Day – We are going to change Allegany County."

#### **3. EMS DIVISION**

Roger Bennett reported that Chris Biggs is now acting Chief of the EMS Division. Currently, we have four county ambulances -- two units cover Frostburg and two cover the remaining areas. One unit is now out of service. We're doing the best we can. Staffing is in transition and we've advertised for additional positions in the paper. We strongly depend on our part-time employees. If you have an interest in doing part-time work as an EMS provider, please apply. We are also still receiving requests to add additional county staff to the volunteer EMS stations. Roger encouraged all to realize that it's not just a matter of growing the department – but it's also a matter of funding -- and we must do it wisely.

All the ambulance companies have "Leave Behind" kits. We'll be collecting them as the Health Department wants to redistribute those to locations where the kits can be

used more efficiently. If you haven't already turned in the kits, Chris Biggs will be around to collect them.

**4. COMMUNICATIONS/911 CENTER**

Bryan Miller reported that we need each company's new data sheets and box cards. We've made a few changes on the data sheet form and it is posted on the website. If you have any problems filling out the forms, please call Bryan or any of the dispatch supervisors. We are also in the process of looking into replacing the CAD system and will hopefully be moving forward with the pager system.

**5. EMERGENCY MANAGEMENT**

*Narcan Grant Monies*

Steve Shipley reminded companies that we still have a large amount of money still available to reimburse companies for their Narcan purchases. Companies just need to get Steve a copy of their invoice in order to be reimbursed.

*Gear Grant*

There's three departments who have not purchased their gear for the grant. Ten of the 13 who applied for the grant completed their requirements.

*Pagers*

We were able to get approximately 45 additional pagers to finish spending the grant money.

*Fire Apparatus Standards*

The new standards are on the website. If you have any questions on the new standards that were voted on at the Fire Services Committee meeting, you can review them at the site.

**6. MEMA**

John Reginaldi reported that every year, Maryland Emergency Management Agency and the Maryland Emergency Management Association hold an annual conference in Ocean City. This year it will be held on May 28 – 31, 2019. Upcoming training includes a Planner's Course to be held in April and is open to anyone who does any kind of planning. Numerous training opportunities are coming up and he has been emailing all of the details.

**7. MIEMSS**

No Representative Present.

**8. LEPC**

Steve Shipley reported that the LEPC Committee was scheduled to meet today, but the meeting was cancelled due to this morning's weather.

**OLD BUSINESS**

## 1. SB508 MONIES

Steve Shipley asked that any companies who have any questions about their SB508 monies, please let Steve know.

*Emergency Services Board  
February 12, 2019  
Page 4*

## 2. APRIL ALLOCATIONS

Ken May reported that the April Allocations is fast approaching. Companies should receive their information before the end of this month. The O & E form is still on the website. Tim Dayton added that the Board meets again on the 9<sup>th</sup> of April and we'd like to release them April 1<sup>st</sup>.

{ Wayne Rounds made the motion, seconded by Josh Burkett to release the monies on April 1<sup>st</sup> to the companies who have their paperwork turned in. Motion passed. }

## NEW BUSINESS

### 1. EMS QUALITY ASSURANCE COMMITTEE

Roger Bennett reported that we have an EMS Quality Assurance committee, who are designated by the Commissioners for a certain length of time. We are asking for that committee members to apply again. There are paramedic and Information has been sent out to all EMS providers in the county that we are re-circulating requests for people to sit on the EMS Quality Assurance Committee. Some requests have been received.

### 2. AMBULANCE STATUS REVIEW COMMITTEE

The EMS Quality Assurance Committee requested the Board look into creating a committee to determine whether George's Creek and Ellerslie ambulance companies are stable and able to continue to provide service to their areas. Tim Dayton ask for volunteers from the Emergency Services Board to investigate these issues. Three Board members volunteered.

## ELECTIONS OF OFFICERS

The Board held its annual election of officers with the following results:

Tim Dayton, Chairman  
Jim Pyles, Vice-Chairman  
Ken May, Secretary

{ Motion was made by Josh Burkett, seconded by Steve Corioni, to approve the officer nominations. Motion passed. }

## COMMENTS FROM BOARD MEMBERS

None.

## NEXT MEETING

The next meeting of the Allegany County Emergency Services Board will be held on April 9, 2019 at 6:00 P.M. at the Emergency Services Building on PPG Road.

## **ADJOURNMENT**

The meeting was adjourned at 7:40 P.M. by Vice-Chairman, Tim Dayton.