



Unified Planning Work Program

Fiscal Year 2015

July 1, 2014 – June 30, 2015



Cumberland Area

METROPOLITAN PLANNING ORGANIZATION
Cumberland - Frostburg - Allegany County

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RESOLUTION

No. 14-12

Resolution endorsing the Draft Fiscal Year 2015 Unified Planning Work Program, approving its submission to both the Federal Transit Administration and the Federal Highway Administration.

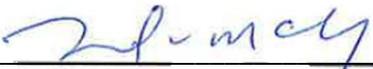
WHEREAS, the Cumberland Area Metropolitan Planning Organization was established to manage and provide policy direction to the Unified Planning Program in accordance with Federal requirements, and the Allegany County Commissioners have been designated as the Metropolitan Planning Organization for this area as approved by Maryland Governor Harry Hughes on May 17, 1982; and

WHEREAS, the staff of the Maryland Department of Transportation and the Allegany County Department of Community Services, have together prepared a draft work program and budget for Fiscal Year 2015 in compliance with applicable Federal programs and regulations.

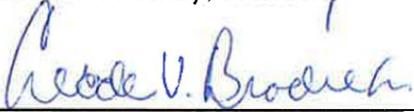
NOW, THEREFORE, BE IT RESOLVED that the Allegany County Commissioners acting as the Cumberland Area Metropolitan Planning Organization endorses the Draft Fiscal Year 2015 Unified Planning Work Program; approves its submission to the appropriate Federal agencies, contingent on no significant public comment; and declares its intent to enter into contractual arrangements as necessary to carry out the work, with the understanding that if the work program and budget is revised through negotiations with Federal funding agencies it will be subject to approval by the Cumberland Area Metropolitan Planning Organization.

ADOPTED THIS 22 day of May, 2014

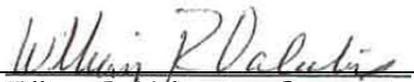
COUNTY COMMISSIONERS OF ALLEGANY COUNTY, MARYLAND



Michael W. McKay, President

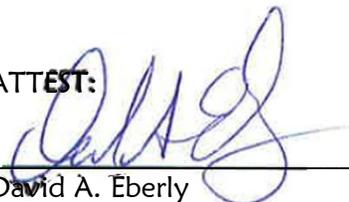


Crede V. Brodie, Jr., Commissioner



William R. Valentine, Commissioner

ATTEST:



David A. Eberly
County Administrator

Background and Introduction

A. Status of the Urbanized Area

The Cumberland Urbanized Area as defined by the U.S. Census in 1980 and 1990 included portions of Allegany County Maryland and Mineral County West Virginia. The Maryland portion included Cumberland and Frostburg and the surrounding areas. The requirement for classification as an urbanized area is a population of at least 50,000. The population of the urbanized area in 1980 was approximately 59,000, and in 1990 it declined to 54,655. In 2000 the population decreased 4.87% to 52,115 and in 2010 the population decreased 0.42% to 51,899.

B. FHWA/FTA Regulations for Urban Transportation Planning

Since the 1960's, the federal government has established urban transportation planning requirements in all metropolitan areas, as a prerequisite to the approval of federal funding (23 CFR Part 450 and 49 CFR Part 613). The regulations require a continuing, comprehensive and cooperative (3-C) planning process in all urbanized areas of more than 50,000.

The Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) of the U.S. Department of Transportation issued amendments effective June 30, 1983 to their existing regulations governing urban transportation planning under FHWA and FTA grant programs. These amendments were partially intended to simplify administration of the planning process for urbanized areas under 200,000 population such as the Cumberland area.

In 1991 the Intermodal Surface Transportation Efficiency Act (ISTEA) was passed. This act revised some of the established regulations and procedures and placed a new emphasis on Metropolitan Planning Organizations. As part of this Act the MPO planning process has been more specifically defined and new planning requirements have been prescribed.

In 1998 the Transportation Equity Act for the 21st Century (TEA-21) was passed continuing the initiatives of the 1991 Act, and adding several new provisions and programs. In 2005 the Safe Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) was passed. This Act which provides for the Country's largest surface transportation investment ever retained most of the planning provisions of the previous legislation and added several new metropolitan transportation planning requirements.

C. Steps Taken to Comply with FHWA/FTA Regulations

The Allegany County Commissioners, acting as the Cumberland Area Metropolitan Planning Organization (MPO), annually approve and amend as appropriate the Transportation Improvement Program as required by U.S. DOT, to be eligible to receive funding for the region's transportation projects.

II. USDOT Planning Emphasis Areas

USDOT has recently published circular on Planning Emphasis Areas (PEAs). The PEAs are topical areas that USDOT wants to place emphasis on as the MPOs and State DOTs develop their respective planning work programs. The PEAs for Federal FY 2015 include:

Map-21 Implementation

- *Transition to Performance Based Planning and Programming.*

Models of Regional Planning Cooperation

- *Promote cooperation and coordination across MPO boundaries and across State boundaries here appropriate to ensure a regional approach to transportation planning.*

Ladders of Opportunity

Access to essential services – as part of the transportation planning process, identify transportation connectivity gaps in access and essential services.

CAMPO has developed tasks in this FY2015 UPWP that address each of the PEAs as shown in the table below. A detailed description of each task is included under each task heading of this document.

Planning Emphasis Area	CAMPO Task
<i>Map-21 Implementation</i> <i>Transition to Performance Based Planning and Programming.</i>	<i>Transit System Evaluation</i> <i>Transit Safety Plan Evaluation</i> <i>Greene Street Complete Street Plan (Phase 1)</i> <i>Main, Depot, Center Streets Intersection Study</i>
<i>Models of Regional Planning Cooperation</i> <i>Promote cooperation and coordination across MPO boundaries and across State boundaries here appropriate to ensure a regional approach to transportation planning.</i>	<i>Reorganization of Cumberland Area MPO</i> <i>2015 Priority Letter Coordination</i>
<i>Ladders of Opportunity</i> <i>Access to essential services – as part of the transportation planning process, identify transportation connectivity gaps in access and essential services.</i>	<i>Transit Title VI Plan</i> <i>Transit Advisory Committee Coordination</i>

III. Work Program by Task

A. Core Planning

1. MPO Administration

Objective		
This is a continuing task and includes all necessary coordination and administration associated the performance of the urban transportation planning process through this Unified Planning Work Program. Included in this activity is the coordination between federal, state, county and municipal levels of government by the MPO.		
Previous Work		
Ongoing task.		
Methodology		
<ul style="list-style-type: none"> • Participation in and attendance at meetings of the Association of Metropolitan Planning Organizations. • Development of the FY 2014 Unified Planning Work Program. 		
End Product		
FY 2015 Unified Planning Work Program		
Participating Agencies	Funding	
Cumberland Area MPO & MDOT	FHWA	\$ 12,350.00
	FTA	\$ 2,850.00
	MDOT	\$ 1,900.00
	County	\$ 1,900.00
Project Schedule	Total	\$ 19,000.00
Ongoing		

2. Transportation Improvement Plan

Objective		
To develop the Cumberland Urbanized Area Transportation Improvement Program (TIP) for FY 2015-FY 2018 as specified by the Federal urban transportation planning requirements.		
Previous Work		
FY 2012 – FY 2015 Transportation Improvement Program		
Methodology		
<p>Compile a comprehensive list of federally funded transportation improvements recommended for implementation during the 4 year program period. The document will represent the region’s transportation priorities and include realistic financially constrained cost estimates.</p> <p>In addition to the sub-tasks mentioned above this task includes the day-to-day operation of the MPO including but not limited to compliance with requests for data and the preparation of presentations to the MPO policy body (The Allegany County Commissioners).</p>		
End Product		
FY 2015 – FY 2018 Cumberland Area Transportation Improvement Program		
Participating Agencies	Funding	
Cumberland Area MPO & MDOT	FHWA	\$ 1,650.00
	FTA	\$ 750.00
	MDOT	\$ 300.00
	County	\$ 300.00
Project Schedule	Total	\$ 3,000.00
Ongoing		

B. Special Studies

1. Transit System Evaluation (NTD)

Objective To assemble data that meets the standards set by the Federal Transit Administration (FTA) for use in the National Transit Database on ridership, mileage and other characteristics of the Allegany County Transit System within the Cumberland Urbanized Area.		
Previous Work Previously limited statistical data was collected and tabulated. This task will formalize and refine the collection, tabulation, storage and analysis of the transit system statistical data.		
Methodology <ul style="list-style-type: none">• Evaluate the format for the collection and analysis of data that was used in FY 2013. Revise collection and analysis tools as appropriate.• Various service indicators of performance will be considered and data will be collected including ridership by route and time of day, vehicle route miles traveled, total vehicle miles, hours of operation, cost per route mile, revenue by route and other data.		
End Product Statistical reports to support the National Transit Database Annual Report and to serve as a basis for service evaluation and route planning. This is an ongoing task.		
Participating Agencies Cumberland Area MPO	Funding	
Project Schedule Ongoing	FHWA	\$ --
	FTA	\$ 13,528.00
	MDOT	\$ 1,691.00
	County	\$ 1,691.00
	Total	\$ 16,910.00

2. Transit System Safety Plan Evaluation

Objective		
A task in the FY 2014 Cumberland Urbanized Area Unified Planning Work Program provided for the updating of the Transit System Safety Plan to address the additions that were made to the system using ARRA and other capital funding. The plan update will be completed by the end of FY 2014. The purpose of this task is to complete a preliminary evaluation and assessment of the actions taken based on the recommendations from the FY 2014 update.		
Previous Work		
The September 2006 Transit System Safety, Security and Emergency Preparedness Plan, and the annual updates.		
Methodology		
The consultant that developed the Transit System Safety Plan will assess and evaluate the effectiveness of the recommendations that have been implemented as a result of the plan. Findings will be documented and if necessary modifications to the actions and improvements will be proposed.		
End Product		
A report that evaluates the effectiveness of the Allegany County Transit System Updated Safety Plan.		
Participating Agencies	Funding	
Cumberland Area MPO and Consultants	FHWA	\$ --
	FTA	\$ 3,200.00
Project Schedule	MDOT	\$ 400.00
	County	\$ 400.00
	Ongoing	Total

3. Allegany County Transit Title VI Plan

Objective		
The Maryland Transit Administration requires all Locally Operated Transits to have a Title VI Plan. Allegany County Transit's manual was last updated in February 2012. In October 2012 the FTA released an updated Title VI Circular (4702.1B). Using this new guidance Allegany County Transit staff will rework their Title VI plan to comply with the newest regulations.		
Previous Work		
The Allegany County Transit February 2012 Title VI Plan.		
Methodology		
The MPO planners and Transit Staff will review the current plan and the Title VI Circular 4702.1B. The finished plan will be sent to Maryland Transit Administration's Office of Fair Practices for review and to verify compliance.		
End Product		
An updated Allegany County Transit Title VI Plan.		
Participating Agencies	Funding	
Cumberland Area MPO	FHWA	\$ --
	FTA	\$ 3,200.00
Project Schedule	MDOT	\$ 400.00
	County	\$ 400.00
	January 30, 2015	Total

4. Allegany County Transit Advisory Committee Coordination

Objective	
The Maryland Transit Administration requires all Locally Operated Transits to have a Transit Advisory Committee (TAC). The Cumberland MPO staff will organize and hold bi-annual meetings with the TAC to discuss and resolve transit related issues in the area.	
Previous Work	
2012 Allegany County Transit Development Plan	
Methodology	
The MPO staff will organize and hold bi-annual meetings with Transit Advisory Committee.	
End Product	
Transit Advisory Committee meetings, with minutes and sign in sheets.	
Participating Agencies	Funding
Cumberland Area MPO	FHWA \$ ---
	FTA \$ 800.00
Project Schedule	MDOT \$ 100.00
Ongoing	County \$ 100.00
	Total \$ 1,500.00

5. Reorganization of Cumberland Area MPO Board

Objective	
The Board of County Commissioners of Allegany County was designated as the Metropolitan Planning Organization (MPO) for the Cumberland Urbanized Area in 1982. At the request of the Federal Highway Administration the designation was reaffirmed in 2012. This task will assess and evaluate the existing organizational structure of the MPO and based on this assessment possibly prescribe a restructuring of the MPO Board and establishment of a formal Technical Advisory Committee.	
Previous Work	
None	
Methodology	
<ul style="list-style-type: none"> -Review legislation and federal guidance regarding MPO structure -Research similarly sized multi-state MPO structures -Propose MPO structure and meeting schedule -Determine what procedures and documents will be required to facilitate MPO organizational revisions 	
End Product	
-A new Cumberland Urbanized Area MPO Structure	
Participating Agencies	Funding
Cumberland Area MPO, MDOT and Local Municipalities	FHWA \$ 7,200.00
	FTA \$ --
Project Schedule	MDOT \$ 900.00
Ongoing	County \$ 900.00
	Total \$ 9,000.00

6. 2015 Priority Letter Coordination

<p>Objective</p> <p>Allegany County is required to coordinate with the local jurisdictions when requesting projects for Maryland Department of Transportation to consider on Consolidated Transportation Plan. The MPO staff will assist Allegany County in coordinating and compiling the projects for the priority letter.</p>		
<p>Previous Work</p> <p>Transportation Improvement Program, Long Range Transportation Plan.</p>		
<p>Methodology</p> <ul style="list-style-type: none"> • Review the prior year's priority letter submission. • Meet with the county and the local jurisdictions to begin selecting projects, in December 2014. • As local jurisdictions for projects by February 1, 2015. • Meet again with local jurisdictions to decide upon priority project order, before March 1, 2015. • Share priority letter with State Delegates, County Commissioners, and Local mayors, and request their support. 		
<p>End Product</p> <p>The 2015 Priority Letter to the Maryland Secretary of Transportation for Allegany County and the local jurisdictions.</p>		
<p>Participating Agencies</p> <p>Cumberland Area MPO, Allegany County, City of Cumberland, City of Frostburg, Town of Midland, Town of Barton, Town of Lonaconing, Town of Luke and Town of Westernport</p>	<p>Funding</p>	
	<p>FHWA</p> <p>FTA</p> <p>MDOT</p> <p>County</p> <p>Total</p>	<p>\$ 7,769.60</p> <p>\$ --</p> <p>\$ 971.20</p> <p>\$ 971.20</p> <p>\$ 9,712.00</p>
<p>Project Schedule</p> <p>April 1, 2015</p>		

7. Greene Street Complete Street Plan (Phase 2)

<p>Objective</p> <p>This important City road was formally US Route 220 and prior to that it was part of the National Road. Greene Street is in need of significant rehabilitation to handle the traffic on this West Side arterial street.</p> <p>The complete street plan for Greene Street will provide recommendations that will seek to establish a more efficient multi-modal transportation along Greene Street from the Baltimore Street bridge to the Interstate 68 interchange. The plan will consider on-street parking, transit services, bicycle accommodation and streetscape environment.</p> <p>The project will include recommended plans and visualizations for to prepare for future street improvement engineering and construction funds.</p>		
<p>Previous Work</p> <p>2011 Traffic Signal Study for Cumberland Maryland</p> <p>2008 Cumberland Trails and Bikeways Master Plan</p>		
<p>Methodology</p> <ul style="list-style-type: none"> • Given the mix of land uses along this street, the on-street parking will be analyzed and 		

- suggested for modification as appropriate.
- Traffic operations analyses along the corridor, particularly focused on bicycle and pedestrian movements will be included as part of this corridor study.
- Additional multi-modal work activities associated with this project may also include an examination of the number of existing transit stops along the corridor and the possibility of consolidating the number of stops.
- This project is seen as a continuation of the City of Cumberland’s Trails and Bikeways Master.
- Recommend landscaping, street furniture, and other physical elements to create a unique personality and capture a sense of public space and reflect local culture and history.
- This project will be spread across FY 2014 and FY2015

End Product

A final document that outlines the conditions, needs and recommendations for the corridor.

Participating Agencies	Funding	
Cumberland Area MPO, City of Cumberland & Consultant(s)	FHWA	\$ 23,200.00
	FTA	\$ --
Project Schedule	MDOT	\$ 2,900.00
	County	\$ 2,900.00
June 2015	Total	\$ 29,000.00

8. Main, Depot, Center Streets Intersection Study, Frostburg, MD (Phase I)

Objective

Traffic flow in this area of Main Street has been a point of concern for some time. Center Street which enters Main is the primary route from Frostburg State University to the downtown business district. Right hand turns to travel West on Main from Center can be made more difficult by delivery trucks being parked in front of businesses restricting the view of traffic. Depot Street enters Main on the opposite side and slightly further West than Center. Depot Street accesses points in the County as well as the Great Allegheny Passage trailhead and the Western Maryland Scenic Railroad turntable. Traffic turning East onto Main from Depot crosses the path of West turning traffic from Center. Entrances to Fatboy’s Restaurant and 7-11 convenience store also complicate this area. Pedestrians traffic especially visitors of the Western Maryland Scenic Railroad often try to cross Main Street in the vicinity. Bikers trying to access the Great Allegheny Passage trail also cross Main Street in this area. Phase I will be procuring a consultant on this project.

Previous Work

No recent studies have been conducted in the area.

Methodology

- Improve safety for pedestrians crossing Main Street
- Improve traffic flow from Center and Depot streets onto Main
- Involve all interested parties including SHA, businesses, and general public in the process

End Product

- Perform traffic study to determine existing conditions and level of service
- Provide recommendations based on observations including a conceptual plan

Participating Agencies	Funding	
Cumberland Area MPO, City of Frostburg, Frostburg State University, State Highway Administration, and Consultants	FHWA	\$ 1,600.00
	FTA	\$ --
Project Schedule	MDOT	\$ 200.00
	County	\$ 200.00
December 2016	Total	\$ 2,000.00

Budget

Cumberland Urbanized Area
Metropolitan Planning Organization
FY 2015
Unified Planning Work Program

		FHWA	FTA	MDOT	COUNTY	TOTAL
A. CORE PLANNING						
1	Coordination/Administration	\$ 12,350.00	\$ 2,850.00	\$ 1,900.00	\$ 1,900.00	\$ 19,000.00
2	TIP	\$ 1,650.00	\$ 750.00	\$ 300.00	\$ 300.00	\$ 3,000.00
		\$ 14,000.00	\$ 3,600.00	\$ 2,200.00	\$ 2,200.00	\$ 22,000.00
B. SPECIAL STUDIES						
1	Transit System Evaluation (NTD)		\$ 13,528.00	\$ 1,691.00	\$ 1,691.00	\$ 16,910.00
2	Transit Safety Plan Evaluation		\$ 3,200.00	\$ 400.00	\$ 400.00	\$ 4,000.00
3	Transit Title IV Plan		\$ 3,200.00	\$ 400.00	\$ 400.00	\$ 4,000.00
4	Transit Advisory Committee Coordination		\$ 1,200.00	\$ 150.00	\$ 150.00	\$ 1,500.00
5	Reorganization of Cumberland Area MPO	\$ 7,200.00		\$ 900.00	\$ 900.00	\$ 9,000.00
6	2015 Priority Letter Coordination	\$ 7,769.60		\$ 971.20	\$ 971.20	\$ 9,712.00
7	Greene Street Complete Street Plan (Phase 1)	\$ 23,200.00		\$ 2,900.00	\$ 2,900.00	\$ 29,000.00
8	Main, Depot, Center Streets Intersection Study	\$ 1,600.00		\$ 200.00	\$ 200.00	\$ 2,000.00
	Special Studies Total	\$ 39,769.60	\$ 21,128.00	\$ 7,612.20	\$ 7,612.20	\$ 76,122.00
	FY 2015 Total	\$ 53,769.60	\$ 24,728.00	\$ 9,812.20	\$ 9,812.20	\$ 98,122.00