

MINUTES

September 5, 2018

MEETING OF THE ALLEGANY COUNTY BOARD OF ELECTIONS
701 Kelly Road, Room 231, Cumberland, Maryland

Present: Richard DeVore, President
Georgia Martin, Member
JoAnn Spiker, Member
John T. Stakem, Member
Diane Loibel, Election Administrator

Absent: Armand Pannone, Board Attorney
Ronald Levasseur, Member

Call to Order:

Mr. DeVore called the meeting to order at 1:00 P.M., at which time a quorum was established.

Minutes:

Mr. DeVore called for alterations, corrections, and/or approval of the minutes.

MOTION: Mrs. Spiker motioned to accept the August 1, 2018 minutes as written.

SECOND: Mr. Stakem

ACTION: Favorable and unanimous.

Additions: None

Attorney's Report: None

ADMINISTRATOR'S REPORT:

OLD BUSINESS:

Election Judge Training: Election judge training began on Tuesday, September 4, 2018 at the Multi-Purpose Building at the fairgrounds. Mrs. Loibel requested all members attend at least one class of each type of election judge training.

Table Top Exercises: Richard DeVore, Diane Loibel, and staff member Samantha Logsdon attended the table top exercise conducted by DHS on

August 13th. Richard DeVore and Diane Loibel also attended a table top exercise conducted by SBE on August 16th in Glen Burnie. The exercise conducted by SBE was very informative. They provided us with different injects throughout the day and we had to react to each of them as they occurred.

New Business:

Polling Place Reminder Letters: Polling place reminder letters will be sent out the week of September 4th. If anyone would like to include any additional information in the reminder please let me know as soon as possible.

Cyber Security Training: Samantha Logsdon participated in an online cyber security training sponsored by the Center for Technology and Civic Life last week.

Active Assailant Training: Samantha Logsdon and Brandy Gordon participated in the Active Assailant Training provided by Allegany County. There will be another training in October for anyone who could not make it to one of the previous classes.

Pollbook Log File Test: A statewide pollbook log file test was conducted on Thursday, August 30th where we re-uploaded the pollbook log files from the GP18 Election. SBE is trying to streamline the process and hopefully make election night more efficient when transmitting logfiles.

Ballot Proofing: We received our ballot proofing materials on Tuesday and hope to have all the proofing completed by Thursday afternoon.

Move Act Deadline: The Move Act deadline is Saturday, September 22nd to send absentee ballots for UOCAVA voters.

Public Education Plan: A draft version of the Public Education Plan was reviewed by all members present. Mrs. Loibel will be meeting with the local radio stations in the next week to setup the radio ads for early voting. A 1/4-page color ad will run in the Cumberland Times Newspaper on Sunday, October 21st. The message board over I68 is not functioning at the present time but we do have it scheduled to run during early voting if the message board is repaired. Posters have been sent to all the local libraries as well as the local senior centers and we will look into the digital message billboard on Willowbrook Road. Mr. DeVore suggested sending a phone message to all county residents through Nixel for Early Voting. The County has already paid to purchase the database and Emergency Services could use this message as a test for their system. Mr. DeVore also suggested contacting State Highway about their variable message boards. He was not sure if this would be allowed but said it was worth looking into. Mrs. Loibel said she would contact State Highway in LaVale.

L&A Schedule: L&A is set to begin on Monday, October 1st for the Gubernatorial General Election. A motion was made to authorize Mrs. Diane Loibel to conduct Logic & Accuracy testing for the Gubernatorial General Election.

MOTION: Mrs. Martin made a motion authorizing Diane Loibel to conduct Logic & Accuracy testing for the General Election.

SECOND: Mrs. Spiker

ACTION: Favorable and unanimous.

Nursing Home Schedule: Absentee voting at local nursing homes and assisted living facilities is set to begin on October 8th. Please let the office know if you are unavailable as soon as possible. Mrs. Loibel will send out the schedule as soon as it is finalized.

FSU - Voter Registration & Absentee Ballots: We will be at Frostburg State University on Tuesday, September 25th for National Voter Registration Day. We will be registering students as well as providing absentee ballot applications for students who are interested in voting. The county's library system is also conducting voter registration drives on September 25th for National Voter Registration Day.

Computer Systems and Software Security Updates: We have successfully applied the Microsoft Security updates for the month of August on SBE workstations. We have also updated other third-party software applications to their latest versions on all workstations.

Registration Statistics: Statistics as of August 31, 2018 were as follows: Total Active Registration 43,141 – 13,643 Democrat, 21,555 Republican, 139 Green, 291 Libertarian, 7,227 Unaffiliated, and 286 Others.

Board Members Report: None

Next Meeting: The next regular meeting will be held on October 3, 2018 at 9:00 A.M.

Adjournment:

Mr. DeVore adjourned the meeting at 2:00 P.M.

MOTION: Mrs. Martin motioned to adjourn the meeting.

SECOND: Mrs. Spiker

ACTION: Favorable and unanimous.

