

MINUTES

June 6, 2018

MEETING OF THE ALLEGANY COUNTY BOARD OF ELECTIONS 701 Kelly Road, Room 231, Cumberland, Maryland

Present: Richard DeVore, President
Armand Pannone, Board Attorney
JoAnn Spiker, Member
Georgia Martin, Member
John T. Stakem, Member
Diane Loibel, Election Administrator

Absent: Ronald Levasseur, Member

Call to Order:

Mr. DeVore called the meeting to order at 9:00 A.M., at which time a quorum was established.

Minutes:

Mr. DeVore called for alterations, corrections, and/or approval of the minutes.

MOTION: Mrs. Spiker motioned to accept the May 2, 2018 minutes as written.

SECOND: Mrs. Martin

ACTION: Favorable and unanimous.

Additions: Reminder that the Public Demo is scheduled for June 11, 2018 at 9:00 AM.

Attorney's Report: None

ADMINISTRATOR'S REPORT:

OLD BUSINESS:

Logic & Accuracy: L&A has been completed on the ExpressVotes, Scanning Units, and the Ballot Duplication Software/BOD printer. Pollbook L&A is scheduled to begin on June 11th & 12th.

Specimen Ballots: Specimen ballots were mailed out on Monday, June 4th. We have 13 ballot styles for this election. We had to place Return Service Requested on each mail piece to avoid any issues with the post office. We will be getting all the undeliverable ballots back from the post office and will need to make all changes prior to the general election. Specimen ballots have been provided for your review.

Public Education Plan: A copy of the public education plan has been placed in your blue folders. We have purchased advertising on 5 radio stations and took a ¼ page ad out in the Cumberland Times Newspaper to run on Sunday, June 10th. The BB&T message board will begin displaying the early voting message beginning on June 13th.

Contingency Plans: Contingency plans for the 2018 Gubernatorial Primary Election were given out at the last meeting for your review. A motion is needed to approve the contingency plans.

MOTION: Mrs. Georgia Martin made a motion to accept the contingency plans as written.

SECOND: Mr. John Stakem

ACTION: Favorable and unanimous.

New Business:

Swearing in of the Board of Canvassers: Mrs. Dawne Lindsey, Clerk of the Court is here to swear in the Board of Canvassers for the 2018 Primary Election.

Reminder Notices to all Polling Places: Mrs. Loibel explained that reminder letters were sent out to all polling places to remind them of the upcoming election. Mrs. Loibel also talked with all custodians regarding the delivery of voting equipment since staff at all of the schools work only 4 days a week during the summer.

Changes to Democratic Candidate for Governor: Mrs. Loibel explained that Mr. Kevin Kamenetz, Democratic Candidate for Governor passed away on May 10th. His running mate decided to enter the race and name a new running mate for Lt. Governor. SBE decided that there was not enough time to reprint ballots since ballots have already been printed. The State came up with a plan that all local boards are to follow. We have already placed all the signs in every voting booth, Expressvote privacy screens and provisional privacy screens. We have been posting on social media every Monday, Wednesday, and Friday the notice that SBE provided. We have posted this notice on our website. The notice has been placed in the absentee ballot packets for all Democrat voters. A copy of the plan has been placed in your blue folders.

Power Management Plan: A copy of the Power Management Plan was sent out last week for your review. If there are no questions or additions, a vote is needed to approve the Power Management Plan.

MOTION: Mrs. Georgia Martin made a motion to approve the Power Management Plan as written.

SECOND: Mr. John Stakem

ACTION: Favorable and unanimous.

Election Eve & Election Day Schedule: A copy of the Election Eve & Election Day Schedule has been placed in your blue folder. Please let Mrs. Loibel know if you have any questions or concerns.

Tech Assignments: Copies of the EFS Technicians schedule has been placed in your blue folders. Please let Mrs. Loibel know if you have any questions or concerns. The EFS Technicians have been provided with the Polling Place Evaluation Surveys to complete for this election. They are to complete the surveys during the hours of 7 AM and 10 AM.

Polling Place Accessibility Check Lists: A copy of the polling place accessibility checklist has been provided to all members. Please make sure that everything on your list has been completed in order for the polling places to be ADA compliant on Election Day.

Early Voting Signal Check: Our new regional manager, Duane Powell was here last week to conduct the modem signal check. Brandon at SBE stated that the signal was not that great and we may have to use 3G instead of 4G.

Municipal Elections: We have provided support for both the Westernport and Frostburg Elections. The Town of Luke's election will be held on Monday, June 11, 2018. The public demo will also be conducted on this date.

Canvass Dates: Mrs. Loibel provided each member with the dates for all of the upcoming canvass dates. All canvasses begin promptly at 10:00 AM. The Absentee 1 Canvass will be on June 28th, followed by the Provisional Ballot Canvass on Thursday, July 5th, and the Absentee 2 Canvass on Friday, July 6, 2018.

Registration Statistics: Statistics as of May 31, 2018 were as follows: Total Active Registration 43,152 – 13,767 Democrat, 21,444 Republican, 141 Green, 287 Libertarian, 7,221 Unaffiliated, and 292 Others.

Board Members Report: None

Next Meeting: The next regular meeting will be held on August 1, 2018 at 9:00 A.M.

Adjournment:

Mr. DeVore adjourned the meeting at 10:15 A.M.

MOTION: Mrs. Martin motioned to adjourn the meeting.

SECOND: Mr. Stakem

ACTION: Favorable and unanimous.