

March 22, 2018

The regular meeting of the County Commissioners of Allegany County was held in the Commissioners' Meeting Room, Allegany Room 100, 701 Kelly Road, Cumberland, at 5:00 p.m. on the above date. The following were present: Commissioner Jacob C. Shade; Commissioner Creade V. Brodie, Jr.; Commissioner William R. Valentine; County Administrator Brandon S. Butler; and County Attorney William M. Rudd. The following business was transacted:

The Pledge of Allegiance was recited.

#### **MOTION**

There were no additions or deletions to the Agenda.

#### **MOTION**

Upon Motion by Commissioner Brodie, seconded by Commissioner Valentine, and Motion carried, the Commissioners approved the Minutes of the March 8, 2018, public business meeting.

#### **PRESENTATION**

**Item 1 – Melvin Leroy “Bucky” Schriver, Jr. Day Proclamation** – Opening Day of the 2018 Professional Baseball Season. On behalf of all three Allegany County Commissioners, Commissioner Shade welcomed Mr. Melvin Leroy “Bucky” Schriver, Jr. to this evening's meeting. Commissioner Shade commented that Mr. Schriver has been called “a walking baseball encyclopedia” and pointed out that Mr. Schriver has worked diligently on the Lefty Grove Park project in the Town of Lonaconing. A short video on the Project was shown, then Commissioner Shade called Mr. Schriver forward so he could read and present him with an Official Proclamation of Thursday, March 29, 2018, as Bucky Schriver Day in Allegany County. A round of applause followed.

Mr. Schriver spoke briefly, thanking everyone associated with the County Commissioners' Office for honoring him this evening. He also acknowledged all the public and financial support that has been needed to make the Lefty Grove Park Project happen. Mr. Schriver also provided an update on the Project.

**Item 1A – Donation from the Allegany County Commissioners Promotions Fund to the Lefty Grove Park Project** – Commissioner Brodie told Mr. Schriver that the Commissioners would like to present him with a donation towards the Project in the amount of \$1,000. Upon Motion by Commissioner Valentine, seconded by Commissioner Brodie, the Commissioners unanimously agreed to make and authorized this donation.

**Item 2 – Allegany County Day of Civility Proclamation** – Leadership *Allegany!* Class of 2018. Ms. Penny Walker spoke on behalf of the Leadership *Allegany!* Class of 2018. Ms. Walker provided some information regarding Allegany County Day of Civility, in connection with the Choose Civility Project started in Allegany County by the Allegany County Library System. She explained that this Project is to encourage the principles of civility, respect, compassion and empathy in the community. Ms. Liz Logsdon also spoke about Choose Civility and the Allegany County Day of Civility scheduled for April 12, 2018.

Following Ms. Walker's and Ms. Logsdon's remarks, Commissioner Shade called forward the Leadership *Allegany!* class for reading and presentation of the official Proclamation. There was a round of applause.

**Item 3 – Robotics Presentation** – Mike Fiscus, Robotics and Engineering in Allegany County –Together (REACT), Inc. Ms. Melissa Kaye, Secretary/Treasurer of REACT (Robotics and Engineering in Allegany County – Together) spoke first. She provided some information and background for REACT. Another speaker remarked on the history of robotics in Allegany County.

Next, Mr. Mike Fiscus of REACT asked for help to achieve the organization's goals, including ongoing financial support for its programs as well as assistance in acquiring and maintaining a robotics facility.

Following Mr. Fiscus' comments, Mr. Adrian Gibbons, a home-school and early college student, put on a presentation of his robot. This was followed by a round of applause.

Commissioner Shade said that the Commissioners would review the information on REACT and determine how they can help.

#### **ACTION AGENDA**

**Item 4 – Allegany County Commissioners' Fellowship Program** – Board of County Commissioners to approve the Allegany County Commissioners' Fellowship Program that will introduce students from Frostburg State University and Allegany College of Maryland to on-the-job experience in local government – Brandon S. Butler, County Administrator, asked the Commissioners to approve creation of the Allegany County Commissioners' Fellowship Program. Mr. Butler mentioned that he, as well as Commissioner Shade, started his career in government as an intern. He gave a power point presentation on the Allegany County Commissioners' Fellowship Program. A copy of Mr. Butler's presentation is attached to and made a part of these Minutes.

At the conclusion of his presentation, Mr. Butler called forward Mr. Tim McGrath and Mr. Brandon Hoover, both of whom spoke briefly.

Upon Motion by Commissioner Brodie, seconded by Commissioner Valentine, and duly carried, the Commissioners unanimously approved the Allegany County Commissioners' Fellowship Program that will introduce students from Frostburg State University and Allegany College of Maryland to on-the-job experience in local government.

**Item 5 – Kreigbaum Road Bridge and Old Adams Road Memorandum of Understanding with Maryland State Highway Administration** – Board of County Commissioners to authorize the President to execute a MOU with the Maryland State Highway Administration for the Kreigbaum Road Bridge Replacement and the Old Adams Road transfer – Adam Patterson, PE, County Engineer, presented for the Commissioners' approval a Memorandum of Understanding with SHA (State Highway Administration) regarding the Kreigbaum Road Bridge and Old Adams Road. He provided background and information, which is set forth on Mr. Patterson's Staff Report dated March 16, 2018, a copy of which is attached to and made a part of these Minutes.

Commissioner Shade, on behalf of the Board of County Commissioners, thanked Mr. Patterson and the Public Works Department for all their work regarding these Projects.

Upon Motion made by Commissioner Valentine, and seconded by Commissioner Brodie, the Commissioners unanimously authorized the President to execute a MOU with the Maryland State Highway Administration for the Kreigbaum Road Bridge Replacement and the Old Adams Road transfer.

**Item 6 – Migration Contract to Maryland FIRST Radio System** – Board of County Commissioners to approve the contract with Motorola Solutions in the amount of \$436,947, for the migration of emergency radio communications equipment to the Maryland FIRST Statewide Radio System – Richard L. DeVore, Director of Emergency Services, asked the Commissioners for their consideration and approval of a contract with Motorola Solutions to allow the final capital investment into moving the first responder community in Allegany County over to the Statewide radio system. Mr. DeVore presented background and information, as set forth on his Staff Report dated March 12, 2018, a copy of which is attached to and made a part of these Minutes.

Commissioner Shade moved that the Board of County Commissioners approve the contract with Motorola Solutions in the amount of \$436,947, for the migration of emergency radio communications equipment to the Maryland FIRST Statewide Radio System. Commissioner Brodie seconded his Motion, which passed unanimously.

**Item 7 – Resolution 18-8 – Fiscal Year 2017-2022 Cumberland Area Transportation Improvement Program Amendment** – Board of County Commissioners, acting as the Metropolitan Planning Organization, to authorize and adopt Resolution 18-8 to amend the revised Cumberland Area FY 2017-2022 Transportation Improvement Program (TIP) and amend the Maryland 36 Bridge Replacement over Jennings Run project – Mr. Roy Cool, Transportation Planner, referred to this Item as another “housekeeping” action to be taken by the Commissioners acting as the Metropolitan Planning Organization. Mr. Cool pointed out that the revision to the 2017-2022 Transportation Improvement Program (TIP) involves the Route 36 Bridge over Jennings Run. He provided further information per his March 19, 2018, Staff Report, a copy of which is attached to and made a part of these Minutes.

Upon Motion by Commissioner Brodie, seconded by Commissioner Valentine, and unanimously carried, Board of County Commissioners, acting as the Metropolitan Planning Organization, authorized and adopted Resolution 18-8 to amend the revised Cumberland Area FY 2017-2022 Transportation Improvement Program (TIP) and amend the Maryland 36 Bridge Replacement over Jennings Run project.

### **CONSENT AGENDA**

As recommended by the County Administrator

Upon Motion by Commissioner Valentine, seconded by Commissioner Brodie, and Motion carried, the Consent Agenda as recommended by the County Administrator is adopted.

**Item 8 – Hauling Contract Renewals for Sludge, Recycling and Refuse** – Board of County Commissioners approved a one-year extension, July 1, 2018 – June 30, 2019, of the hauling contract with Advanced Disposal Services, Inc. for recycling containers and refuse disposal boxes, and with Burgmeier’s Hauling, Inc. for sewer sludge containers.

**Item 9 – Declaration of Surplus Property** – Board of County Commissioners declared a 1987 GMC Distributor, Model 7000, VIN#1GPD7D1G8HV537934, surplus and authorized its disposal by advertised bids or by other means as outlined in Article 14.10 of the Rules and Regulations.

### **PUBLIC HEARING**

**Item 10 – Fiscal Year 2019 Constant Yield Hearing** – Jason M. Bennett, CPA, Director of Finance, explained that his Department ran the annual Constant Yield ad in the Cumberland Times-News on March 12, 2018, as required by State law. Mr. Bennett reported that the State of Maryland has calculated this year’s tax rate for Allegany County at .9750. Mr. Bennett explained that this evening is a scheduled public hearing on the Constant Yield, and that public comment would be accepted. He provided some information, which can be found on the County’s website, Finance Department Page, under “Constant Yield – Current Fiscal Year Information” and is made a part of these Minutes by reference.

Commissioner Shade opened the Hearing for public comment. He announced that one person was signed up to speak.

**Mrs. Nancy Brant**, as representative of the Tea Party, spoke against the tax rate.

Mr. Bennett spoke again and pointed out that Allegany County continues to make an effort to reduce the tax rate, is the only County in the State of Maryland to do so and has done so for the last eight years. He explained that the County will continue to take public comment on both the Constant Yield and the Budget through June 2018. Mr. Bennett announced the preliminary budget hearing on April 26, 2018 and announced that adoption of the budget is set for June 7, 2018. He added that there will probably be two more budget work sessions with the Commissioners held in April.

Commissioner Valentine pointed out that when Allegany County began cutting the tax rate, it had the third highest rate in the State. Mr. Bennett confirmed this, and also confirmed that Allegany County is now in the middle of the pack regarding its tax rate, or around fifteenth.

**Commissioners' statements, comments, recognition –**

**Commissioner Valentine** commented that already, Mr. Butler has proven that the County Commissioners made a wise choice when they decided to hire him as the new Allegany County Administrator. He pointed out that Mr. Butler is making some very positive changes.

**Commissioner Shade** spoke about the PILOT Bill, acknowledging the leadership of Senator Edwards regarding this Bill. He also remarked that while there have been several new income streams, the funds are being used up by Emergency Services expenses and commitments.

**Constituents** – In order of sign-up sheet (No one signed up to speak at this Meeting).

**Reminders/Upcoming Meetings**

**Next Public Business Meeting** – Thursday, April 12, 2018, 5:00 p.m.

**Announcement** – Allegany County FY 2019 Budget Schedule (See News Release)

**Announcement** – Allegany County Government Schedule (See News Release)

**Announcement** – Yard Waste and Mulch Site Spring and Summer Schedule (See News Release)

**Announcement** – Sheriff's Town Hall Meeting (See News Release)

**ADJOURNMENT:**

There being no further business to come to the attention of the Board, the meeting was adjourned at 6:00 p.m.

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Jacob C. Shade, President

True Copy  
Attest:

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Cynthia A. Young  
Recording Secretary

# Allegany County Commissioners' Fellowship

March 22, 2018 Board of County Commissioners Meeting

# Fellowship Program

- Provide an opportunity for youth
- A talent pipeline into good paying jobs
- Investment in the future of our communities

# The Challenge

- A US Chamber Foundation study finds nearly 54% of bachelor's degree holders age 25 and under are either unemployed or underemployed.
- 40% of US employers struggle to fill more than 5 million open jobs, 6 million young adults are neither working nor in school ("Opportunity Youth").
- According to the Governor's Office of Children, 15 percent of youth in Allegany County between 16 and 24 are Opportunity Youth.

# The Case for Youth Employment

- Nationally, 60% of paid internships will turn into a job offer.
- They create a robust pipeline of their company's next generation of talent.
- They fill critical skills gaps.
- They increase workforce diversity that enables greater customer connection.
- They spur innovation

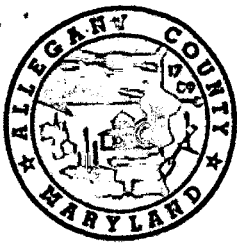


# The Fellowship

- Partnership with Frostburg State University and Allegany College of Maryland
- Modeled after the Governor's Summer Internship Program
- For rising Juniors or Seniors in the summer of participation (at least 30 hours for ACM)
- Overall GPA of 2.7 or above
- Available between May 29 and August 10, 2018

# Advantages

- The fellow:
  - Receives a \$2,000 stipend for their participation in the program
  - On-the-job training on special projects
  - Works on a capstone project for the consideration of the Board of County Commissioners
- The County:
  - Potentially gets the next great county employee



# ALLEGANY COUNTY DEPARTMENT OF PUBLIC WORKS

701 Kelly Road, Suite 300  
Cumberland, MD 21502  
301-777-5933 FAX 301-777-2001  
<http://alleganygov.org>

Item 5

## BOARD OF COMMISSIONERS

Jacob C. Shade, *President*  
Creade V. Brodie, Jr.  
William R. Valentine

County Administrator  
Paul F. Kahl, P.E.  
Director of Public Works  
Adam Patterson, P.E.  
County Engineer

## STAFF REPORT

**TO:** Brandon S. Butler, Esq., County Administrator  
**FROM:** Adam Patterson, P.E., County Engineer *Adm*  
**CC:** Paul Kahl, P.E., Director of Public Works *PK*  
Scott Sweitzer, Superintendent County Roads Division  
**DATE:** March 16, 2018  
**RE:** Kreigbaum Road Bridge and Old Adams Road  
Memorandum of Understanding with MD SHA

For the Agenda of: March 22, 2018 Public Meeting

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### 1. BACKGROUND

Kreigbaum Road bridge was closed in April 2016 due to its deteriorated condition. Kreigbaum Road is owned and maintained by the MD SHA. MD SHA held a public meeting in December 2016. During the meeting, the Corriganville Volunteer Fire Company expressed their need to have the bridge repaired or replaced. Allegany County has requested MD SHA to replace the existing Kreigbaum Road Bridge in Corriganville. MD SHA has agreed to replace the existing bridge and upon completion, transfer the bridge and a portion of Kreigbaum Road to the County. The limits of Kreigbaum Road that would be transferred to the County is from the intersection of MD 36 to the intersection of MD 35 (0.2 miles +/-). The existing 2-lane bridge will be replaced with a new 2-lane bridge. MD SHA will prepare the contract documents for the project and oversee its construction.

Additionally, MD SHA has requested transferring a portion of Old Adams Road in Orleans from the County to MD SHA. The limits of Old Adams Road that would be transferred is from the intersection of Orleans Road to Beautiful Plains Road (0.7 miles +/-). MD SHA has an existing salt storage facility on Beautiful Plains Road and utilizes this section of Old Adams Road frequently.

MD SHA has prepared a MOU that outlines in detail the Kreigbaum Road Bridge Replacement and the Old Adams Road transfer.

Request at this time is for the President of the County Commissioners to sign the MOU with MD SHA.

**2. ISSUES**

N/A

**3. FINANCIAL IMPACT**

Kreigbaum Road (0.2 miles) and bridge will become the responsibility of the County for all future maintenance. Old Adams Road (0.7 miles) will become the responsibility of MD SHA for all future maintenance.

**4. ALTERNATIVES**

Do not authorize President of the County Commissioners to execute MOU with MD SHA.

**5. OTHER CONSIDERATIONS**

N/A

**6. CONFORMITY TO COUNTY POLICY**

Conforms to County policy.

**7. RECOMMENDATION**

Authorize the President of the County Commissioners to execute a Memorandum of Understanding with the Maryland State Highway Administration for the Kreigbaum Road Bridge Replacement and the Old Adams Road transfer.

cc: File



**Allegany County, Maryland**  
**Department of Emergency Services**

11400 PPG Road, SE  
Cumberland, MD 21502  
301-876-9155 301-876-9160-Fax

*Item 6*

**BOARD OF COMMISSIONERS**

Jacob C. Shade, President  
Creede V. Brodie, Commissioner  
William R. Valentine, Commissioner

Brandon S. Butler, County Administrator  
Richard DeVore, Director  
Susan Lee, Deputy Director of Administration  
Roger Bennett, Deputy Director of Operations

**Staff Report**  
**Migration Contract to MD FIRST Radio System**

**To:** Brandon S. Butler, County Administrator  
**From:** Richard DeVore, Director of Emergency Services  
**Date:** March 12, 2018  
**Subj:** March 22, 2018 Public Meeting Agenda

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**Background:** Allegany County has been in the process of migrating its emergency communications radio system to the Maryland FIRST Statewide Radio System. This system covers the State of Maryland with technology driven, interoperable radio communications. Allegany County has already procured subscriber radio units for first responders and upgraded radio consoles at our dispatch centers in preparation for this migration.

**Issues:** Motorola has presented Allegany County with a contract to cover final costs in the migration process. This will include all system configuration and integration as well as "back room" equipment at both the primary and back up dispatch centers. This procurement will complete all necessary steps to finalize a "go live" date of July 1, 2018 for the new system.

**Financial Impact:** The contract cost for this procurement is \$436,947.

**Alternatives:** Without this final step, migration to the new system can not take place.

**Other Considerations:** The present radio system is 18 years old and is failing. Support on the existing system will end on July 1, 2018 when the Maryland FIRST radio system is available in Allegany County.

**Conformity to County Policy:** This request conforms to existing county policy.

**Recommendation:** Recommend the Board of County Commissioners of Allegany County authorize the contract with Motorola Solutions in the amount of \$436,947 for the migration of emergency radio communications equipment to the Maryland FIRST Statewide Radio System.



# ALLEGANY COUNTY DEPARTMENT OF PUBLIC WORKS

701 Kelly Road, Suite 300  
Cumberland, MD 21502  
301-777-5933 FAX 301-777-2001  
Alleganygov.org

*Item 7*

## BOARD OF COUNTY COMMISSIONERS

Jacob C. Shade, *President*  
Creade V. Brodie, Jr.  
William R. Valentine

*Director of Public Works*  
**Adam Patterson, P.E.**  
*County Engineer*

## STAFF REPORT

**TO:** Brandon S. Butler, County Administrator  
**FROM:** Paul Kahl, P.E., Director of Public Works,  
Siera Wigfield, Transportation Planner *SW*  
**DATE:** March 19, 2018  
**RE:** FY 2017 -2022 Cumberland Area Transportation Improvement Program  
Amendment

For the Agenda of March 22, 2018

### 1. BACKGROUND

SHA has requested the following modifications to the FY 2017- 2022 Revised Cumberland Area Transportation Improvement Program (TIP):

- Increase the cost for design, right-of-way and construction funds to address the change in scope and use of federal funds for the the MD 36 Jennings Run Bridge 01008 Brice Replacement (AL2971) with a total cost of \$8,372,000.00

This action is needed in order for the projects to be in compliance with Federal funding requirements.

### 2. ISSUES

N/A

### 3. FINANCIAL IMPACT

N/A

### 4. ALTERNATIVES

N/A

### 5. OTHER CONSIDERATIONS

N/A

### 6. CONFORMITY TO COUNTY POLICY

N/A

### 7. RECOMMENDATION

I recommend the County Commissioners, acting as the Metropolitan Planning Organization, adopt the resolution endorsing the Revised FY 2017- 2022 Transportation Improvement Program.