

MINUTES

September 9, 2016

MEETING OF THE ALLEGANY COUNTY BOARD OF ELECTIONS 701 Kelly Road, Room 213, Cumberland, Maryland

Present: Richard DeVore, President
Ronald Levasseur, Member
Georgia Martin, Member
JoAnn Spiker, Member
John T. Stakem, Member
Diane Loibel, Election Administrator

Absent: Armand Pannone, Board Attorney

Call to Order:

Mr. DeVore called the meeting to order at 9:00 A.M., at which time a quorum was established.

Minutes:

Mr. DeVore called for alterations, corrections, and/or approval of the minutes. Mrs. Martin found an error in the minutes and requested a correction of her name from Mr. Martin to Mrs. Martin. Minutes will be corrected and presented at the next meeting for approval.

Additions: None

Attorney's Report: None

ADMINISTRATOR'S REPORT:

OLD BUSINESS:

Voter Outreach Events: Voter outreach events scheduled include:

Queen City Towers - September 1st
Frostburg State University - September 13th
Valley View Apartments - September 20th
John F Kennedy Homes - September 21st
HRDC Fall Fling - September 23rd
Farmers Market - September 24th, 27th, 29th, and 30th
Western Maryland Consortium - October 4th

Frostburg State University - October 18th
Jane Frazier Village - October 26th

Election Judge Training: Election Judge Training is underway. A request was made that all board members attend as many of the training sessions as possible in order to help out when they break out into smaller groups to setup and tear down the equipment. All board members were provided with the schedule of judges training.

County Tech Training: Jay Cochrane will be back as our county tech for the Presidential General Election. He is in training this week and will start in the office on September 12th.

Election Calendar: Board members were supplied with the most up to date copy of the election calendar for their review.

NEW BUSINESS:

New Mandates for Provisional Voting: There have been several changes to the provisional voting process for the upcoming election. We have hired one provisional ballot judge for every polling place and two judges for those polling places in close proximity to a college. We will be receiving new provisional privacy sleeves for the general election which will be issued from the check-in table. All judges will be trained on how to review the VAC to ensure the voter is in the correct area. Optional actions we are taking include: using an orange highlighter to circle the "provisional ballot" across the header of the VAC; using an orange table cloth to identify the provisional voting table, posting a new sign near the scanning unit; and using tent cards to identify the tables.

Polling Place Reminder Letters: Letters have been sent out to all polling places to remind them of the upcoming election.

Ballot Proofing: Ballot proofing has been completed. We will have 3 ballot styles for the general election.

EFS Techs: EFS Techs have been contacted and all will be returning for the general election.

Logic and Accuracy Testing: L&A is set to begin the first week in October. Mrs. Martin made a motion directing Diane Loibel to conduct the L&A Testing.

MOTION: Mrs. Georgia Martin

SECOND: Mr. John Stakem

ACTION: Favorable and unanimous.

Public Demo: The public demo is scheduled for October 20, 2016 at 9:00 AM.

Registration Statistics: Statistics as of August 31, 2016 were as follows: Total Active Registration 42,837 – 14,477 Democrat, 20,891 Republican, 113 Green, 234 Libertarian, 6,815 Unaffiliated, and 307 Others.

Board Members Report: Mr. DeVore asked Mrs. Loibel to contact the Cumberland Country Club to check on dates for our Christmas luncheon. Mrs. Loibel will report at the next meeting on available dates.

Next Meeting: The next regular meeting will be held on October 5, 2016 at 9:00 AM.

Adjournment:

Mr. DeVore adjourned the meeting at 10:15 A.M.

MOTION: Mr. Stakem motioned to adjourn the meeting.

SECOND: Mrs. Martin

ACTION: Favorable and unanimous.