

MINUTES

July 6, 2016

MEETING OF THE ALLEGANY COUNTY BOARD OF ELECTIONS 701 Kelly Road, Room 100, Cumberland, Maryland

Present: Richard DeVore, President
Armand Pannone, Board Attorney
Ronald Levasseur, Member
Georgia Martin, Member
Joann Spiker, Member
John T. Stakem, Member
Diane Loibel, Election Administrator

Absent: None

Call to Order:

Mr. DeVore called the meeting to order at 9:00 A.M., at which time a quorum was established.

Minutes:

Mr. DeVore called for alterations, corrections, and/or approval of the minutes.

MOTION: Mrs. Martin motioned to accept the minutes of April 6, 2016 as written.

SECOND: Mrs. Spiker

ACTION: Favorable and unanimous.

Additions: None

Attorney's Report: None

ADMINISTRATOR'S REPORT:

OLD BUSINESS:

Outreach Events: Mrs. Loibel explained that SBE has contracted with Michelle Wilson to handle voter outreach for the new voting system in Western Maryland. Outreach events scheduled are as follows:

July 5th - Daughters of the American Revolution - Cresap Chapter
July 17th - 23rd - Allegany County Fair and Ag Expo
August 6th, 25th, 26th, 27th, and 30th - Farmers Market
September 1st - Queen City Towers
September 13th - Frostburg State University
September 15th - Women's Civic Club
September 20th - Valley View Apartments
September 21st - John F Kennedy Apartments
September 23rd - HRDC Fall Fling
September 24th, 27th, 29th, and 30th - Farmers Market
October 4th - Western Maryland Consortium
October 18th - Frostburg State University
October 26th - Jane Frazier Village

Municipal Elections Overview: We supported 5 municipal elections this past spring/summer. The City of Frostburg was the only one to use our electronic pollbooks during their election. All elections have been certified in MDVOTERS with the exception of Frostburg. We are waiting for voting credit to be uploaded before certifying.

MAEO Review: Mrs. Loibel asked members if they had anything that they would like to share regarding last month's MAEO Conference.

NEW BUSINESS:

Post-Election Maintenance: Now that the voting equipment has been released, Post-Election Maintenance is scheduled to begin next week. Maintenance should be completed by the end of August. Equipment includes are DS200s, ExpressVotes, Electronic Pollbooks and Printers, and Duplicator as well as clearing all Memory Sticks and CF cards.

Election Judge Recruitment: An open house has been scheduled for July 13, 2016 at 2:30 and 5:30 pm at the County Office Complex. We are looking to add provisional ballot judges to any polling place who issued more than 10 provisional ballots during the 2016 Presidential Primary and 2012 Presidential General Election. We are also hoping to add to our supplemental list with any new perspective judges.

Election Judge Training Schedule: We are currently working on the election judges training schedule. Training will begin the day after Labor Day and run through the second week of October depending on need. We would like to have board members present during the training classes to help out with the hands on training sessions.

Lessons Learned: Mrs. Loibel opened the floor for discussion of what worked or what did not work during the primary election. Mrs. Loibel stated that renting the U-Haul was a nice addition when unloading the judges' supplies election night. Mr. DeVore stated that packing the ballots in the blue bins and then loading them into the carts was challenging. It was suggested to find a different seal for the left and right side of the ballot box. Mr. Stakem would like to see more provisional ballot judges in the Frostburg polling places because of the college. Members also suggested that a few changes need to be made to the site layouts. Mrs. Loibel will report back at the next board meeting regarding all of the suggestions.

Board Members Report: Mr. DeVore reminded members that there will be a refresher training on the electronic pollbook following this meeting. We will also have a refresher meeting following the August board meeting. Instruction will be given on the DS200s and Express Vote machines at that time. The last refresher meeting will be on provisional ballots sometime in October.

Next Meeting: The next regular meeting will be held on August 10, 2016 at 9:00 AM.

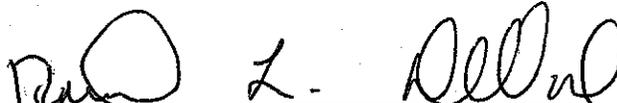
Adjournment:

Mr. DeVore adjourned the meeting at 10:10 A.M.

MOTION: Mrs. Martin motioned to adjourn the meeting.

SECOND: Mrs. Spiker

ACTION: Favorable and unanimous.


PRESIDING OFFICER