

## MINUTES

March 2, 2016

### MEETING OF THE ALLEGANY COUNTY BOARD OF ELECTIONS 701 Kelly Road, Room 100, Cumberland, Maryland

Present: Richard DeVore, President  
Armand Pannone, Board Attorney  
Ronald Levasseur, Member  
Georgia Martin, Member  
Joann Spiker, Member  
John T. Stakem, Member  
Diane Loibel, Election Administrator

Absent: None

#### Call to Order:

Mr. DeVore called the meeting to order at 9:00 A.M., at which time a quorum was established.

#### Minutes:

Mr. DeVore called for alterations, corrections, and/or approval of the minutes.

**MOTION:** Mrs. Spiker motioned to accept the minutes of February 3, 2016 as written.

**SECOND:** Mrs. Martin

**ACTION:** Favorable and unanimous.

Additions: None

Attorney's Report: None

#### ADMINISTRATOR'S REPORT:

#### **OLD BUSINESS:**

Maryland Ethics Commission: Mrs. Loibel has reserved the conference room for all members to complete the required ethics training course for the Maryland Ethics Commission. Members may then file their financial disclosures at the end of the training.

County Tech: Mrs. Loibel introduced Jay Cochrane as the new county tech. He began his duties on February 29<sup>th</sup>.

Municipal Schedule: A copy of the municipal schedule has been placed in the blue folders.

FY 17 Budget: A copy of the FY 17 Budget has been placed in your blue folders for your review. Budgets must be turned in by March 4<sup>th</sup> and our budget hearing is scheduled for March 7<sup>th</sup>.

Board Assignments: Mrs. Loibel explained that there has been a change made to the board assignments. District 13 and District 20 times have been switched.

### **NEW BUSINESS:**

Security Plan: A copy of the Security Plan for Early Voting was sent out earlier for your review. A new plan was necessary since we change our Early Voting Site.

MOTION: Mrs. Martin motioned to accept the Security Plan for Early Voting as written.

SECOND: Mr. Stakem

ACTION: Favorable and unanimous.

Contingency Plans: Mrs. Loibel is currently working on the Contingency Plans. A copy of the updated plan will be provided at the next board meeting.

Logic and Accuracy Testing: L&A testing is set to begin on March 21, 2016. Mrs. Martin made a motion to authorize Diane Loibel to conduct L&A testing.

MOTION: Mrs. Martin motioned to authorize Diane Loibel to conduct L&A testing.

SECOND: Mrs. Spiker

ACTION: Favorable and unanimous.

Ballot Display: March 3, 2016 is the deadline for SBE to display the ballot on their website.

Nursing Home Schedule: Nursing Homes are scheduled for the weeks of March 28<sup>th</sup> and April 4<sup>th</sup>. Please be available for all days during this two week period. I will get a schedule to you as soon as possible.

Random Verification of Supplies: Board members randomly drew 4 polling places for the verification of supplies. Districts 4-4, 10, 18, and 29-1 were randomly chosen.

Mileage Reimbursement: A copy of the new mileage reimbursement rate was provided to all members.

Legislative Update: Members were provided with a list of election related bills to date. Mrs. Loibel explained that she provided data to the county finance director what additional costs would be incurred if HB 1007 passes.

Registration Statistics: Statistics as of February 29, 2016 were as follows: Total Active Registration 42,896 – 14,668 Democrat, 20,667 Republican, 109 Green, 230 Libertarian, 6,892 Unaffiliated, and 330 Others.

Board Members Report: None

Next Meeting: The next regular meeting will be held on April 6, 2016 at 9:00 AM.

Adjournment:

Mr. DeVore adjourned the meeting at 9:50 A.M.

MOTION: Mrs. Martin motioned to adjourn the meeting.

SECOND: Mrs. Spiker

ACTION: Favorable and unanimous.