

Business Meeting Agenda
Thursday, September 12, 2019 – 5:00 p.m.
Allegany County Office Building, 701 Kelly Road, Allegany Room 100
Cumberland, Maryland 21502

WE ASK THOSE CITIZENS WISHING TO ADDRESS THE BOARD TO REGISTER ON THE SIGN-UP SHEET AND CONDENSE THEIR COMMENTS TO FIVE MINUTES OR LESS. THIS WILL ALLOW AN OPPORTUNITY FOR EVERYONE WISHING TO COME FORWARD TO HAVE A CHANCE TO SPEAK. IF AN ADDITIONAL FIVE MINUTES IS NEEDED, THEIR NAME WILL BE ADDED TO THE BOTTOM OF THE LIST. WE WILL CONDUCT OUR MEETING IN AN ORDERLY FASHION AND ASK THAT EVERYONE WISHING TO SPEAK FIRST BE RECOGNIZED BY THE PRESIDENT, COME TO THE MICROPHONE, AND GIVE HIS OR HER NAME AND ADDRESS PRIOR TO THEIR COMMENTS.

Pledge of Allegiance

MOTION

Authorize and specify any additions or deletions to this agenda.

MOTION

Approve the minutes of the August 22, 2019 public business meeting.

PRESENTATION

Item 1 – National Adult Education and Family Literacy Week 2019 – Melanie J. Chapman, Allegany College of Maryland Adult Basic Education Director, and Deborah Miller, Allegany College of Maryland Adult Basic Education Instructional Specialist.

PUBLIC HEARING

Item 2 – Road Opening Petition –The Bowling Green Volunteer Fire Company, Inc. – The road opening petition is with the intent of closing a certain portion of an unnamed alley at the intersection with Hickory Avenue (formerly Walnut Street) and runs in a southeasterly direction alongside one of Petitioner's properties for a distance of approximately 200 feet and then alongside another of Petitioner's properties for a distance of approximately 126 feet, Election District 6, Allegany County, Maryland. The total area of the unnamed alley to be opened for the purpose of closing is 3,239 square feet – Michael A. Llewellyn, Attorney, Geppert, McMullen, Paye & Getty.

ACTION AGENDA

Item 3 – Too Toxic to Trash – Household Hazardous Waste Collection and Disposal Intergovernmental Agreement – Board of County Commissioners to approve the Household Hazardous Waste Collection and Disposal Intergovernmental Agreement with Maryland Environmental Services in order to hold the Saturday, October 5, 2019 Too Toxic to Trash Collection Event – Siera N. Wigfield, Recycling Coordinator.

Item 4 – Automated Vehicle Facility Request to Advertise – Board of County Commissioners to authorize the Department of Economic & Community Development to advertise Request for Proposals for the completion of a concept of operations study for an automated test facility to be located in Allegany County, Maryland – Brandon S. Butler, County Administrator.

Item 5 – Commercial Lease with Option of Purchase with Manticorp, LLC – Board of County Commissioners to authorize the President of the Board of County Commissioners to execute a Commercial Lease with Option to Purchase for Building 27 in the Riverside Industrial Park – Brandon S. Butler, County Administrator.

CONSENT AGENDA

Item 6 – Resolution 19-12 – Fiscal Year 2019-2022 Cumberland Area Transportation Improvement Program – Board of County Commissioners, acting as the Metropolitan Planning Organization, to authorize and adopt Resolution 19-12, the Cumberland Area Fiscal Year 2019-2022 Transportation Improvement Program.

Item 7 – Section 3 Plan Required for Community Development Block Grants (CDBG) – Board of County Commissioners to approve the Section 3 Plan and authorize the President of the Board of County Commissioners to sign the renewal.

Item 8– Minority Business Plan for Community Development Block Grants – Board of County Commissioners to adopt the CDBG Minority Business Plan required for receiving Community Development Block Grants and authorize the President of the Board of County Commissioners to sign renewal.

Item 9 – Fair Housing and Equal Opportunity Plan for Community Development Block Grants – Board of County Commissioners to approve the CDBG Fair Housing and Equal Opportunity Plan required for receiving Community Block Grant funding and authorize the President of the Board of County Commissioners to sign the renewal.

Item 10 – Allegany County Board of Zoning Appeals Appointments – Board of County Commissioners to approve the appointment of Dale L. Dickerhoof, Cumberland, Maryland, as a member of the Allegany County Board of Zoning Appeals. His term will expire on September 25, 2022.

Item 11 – Declaration of Surplus Real Property – Board of County Commissioners to authorize several properties to be declared surplus and authorize their sale. Title to these properties passed to the Board of County Commissioners as a result of these properties being subject to tax sale and the foreclosure of the right of redemption by the title owners and other parties with interest in said properties.

Item 12 – Declaration of Surplus Vehicle – Board of County Commissioners to authorize the Allegany County Sheriff's Office to declare a 2010 Honda Pilot surplus and authorize its disposal in accordance with county policy.

Item 13 – 2019 West Virginia Statewide Interoperable Radio Network (SIRN) Conference – Board of County Commissioners to authorize Emergency Services to send their Communications Technician to the 2019 SIRN Conference to be held at the Canaan Valley Resort in Davis, West Virginia from September 22 - 25, 2019.

Item 14 – Purchase of Bleachers and Team Benches Request to Advertise – Board of County Commissioners to authorize the Department of Public Works to advertise the request to bid for the purchase of bleachers and team benches. This project is on the Fiscal Year 2020 Program Open Space Annual Plan.

Item 15 – North Branch Pump Station Upgrade Bid Award – Board of County Commissioners to award the North Branch Pump Station Upgrades project to Carl Belt, Inc., in the amount of \$1,879,446, and to authorize the President of the County Commissioners to sign any and all necessary contract agreements and funding documents.

Item 16 – Engineering Services Contract and Funding Documents for Locust Grove Pump Station Program and Waterline Replacement – Board of County Commissioners to authorize the Utilities Division Project Manager to sign the contracts for the engineering services with GHD Engineering for the Locust Grove Pump Station Floodplain Study and the LaVale 12" Waterline Replacement final design, subject to funding agency approval; and to authorize the President of the County Commissioners to sign applications and funding documents for the projects.

Item 17 – Professional Engineering Services – 2019-2020 National Bridge Inspection Program – Board of County Commissioners to award the contract for field inspection and preparation of inspection reports in accordance with the National Bridge Inspection Program for 73 county and municipality maintained structures meeting federal criteria to the joint venture of Johnson, Mirmiran & Thompson, Inc., and Rummel, Klepper & Kahl, LLC, pending approval by the Maryland State Highway Administration Bridge Inspection and Remedial Engineering Division.

Item 18 – General Services Administration Public Buildings Lease Amendment – Board of County Commissioners to authorize the President of the Board of County Commissioners to execute a Lease Amendment No. 5 to extend the terms of the agreement an additional five years, with a two-year firm commitment for the FEMA building located at the North Branch Industrial Park.

Item 19 – Community Promotions – Board of County Commissioners to authorize the County Finance Office to remit \$500 budgeted from the Community Promotions Account to support the Joe Howser Memory Walk to be held on Saturday, October 12, 2019 at the Cresaptown PVAA Sports Complex Track, Darrow's Lane, Cresaptown.

Item 20 – State Homeland Security Grant Program – Board of County Commissioners to approve the State Homeland Security Grant Program issued by the Maryland Institute for Emergency Medical Services Systems in the amount of \$23,699.50, for the acquisition of communications equipment and Stop the Bleed equipment in support of EMS response capability for active assailant incidents.

County Administrator

County Attorney

Commissioners' statements, comments, recognition

Constituents – In order of sign-up sheet

Reminders/Upcoming Meetings

Next Public Business Meeting – Thursday, September 26, 2019, 5:00 p.m.